

**Plan of Action and Action taken 2017-18:**

	Plan of action	Action taken
1	To address the issue of bad condition of black boards in the classroom	Black boards have been replaced by green boards (17 Pc has been purchased)
2	To address the issue of shortages of books to meet the need of CBCS syllabus which will be introduced from the 2017-18 session	Large number of books have been purchased
3	To address the requirement of Physics Chemistry laboratory to meet the need of CBCS syllabus	i) Equipment purchased for chemistry laboratory ii) Equipments purchased for physics laboratory
4	To provide Xerox facility to the students	Xerox machine have been purchased and placed in the library to provide Xerox facility to the students
5	To introduce new courses and to increase student intake capacity of science departments	CBPBU has given permission to increase the number of seats in the mathematics department from 25 to 40
6	To organize seminars, special lectures, conferences, orientation programmes ,skill development training ,Career counseling programme etc.	<ul style="list-style-type: none"> <li>• Department of Sanskrit has organized a special lecture on the topic "Vachya tattva Vimarsha" on 25th November 2017</li> <li>• The Dept. of Philosophy, Mathabhanga College, Mathabhanga, Cooch Behar has organized ICPR Sponsored Periodical Lecture on "The Relevance of the Philosophy and ideology of Swami Vivekananda in The Present Era" on 20th March 2018.</li> </ul>
7	To observe special days	NSS unit of Mathabhanga College has observed the following days 7 <sup>th</sup> August 2017 Raksha Bandhan Day, 15th August 2017 Independence Day, 5th September 2017 Teacher's Day, 8th September 2017 International Literacy Day, 25th September 2017 International Peace Day, 2nd October 2017 Communal Harmony Day, 24th September 2017 NSS Day, 1st



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		<p>October 2017 National Blood Donation Day, 28th November 2017 Rashtriya Shramdaan Divas, 1st December 2017 AIDS/HIV Day, 12th January 2018 National Youth day, 26th January 2018 Republic Day, 4th February 2018 World Cancer Day, 8th March 2018 World Women Day, 13th May 2018 Mothers' Day, 5th June 2018 Environment Day, 21st June 2018 Yoga Day, 1-7 July 2018 Van Mahotsav Week</p>
8	To plan educational excursion for the students of department like History and Goography	<ul style="list-style-type: none"> <li>History Department students visited the historical sites of Rajpath and Kameteswari Temple of Gosanimari on 24th February 2018 to get a piece of knowledge about our past.</li> <li>In the Academic session of 2017-18 the department took its students to Uttar Andaran Kuchlibari village of Mekhliganj Subdivision for Geography field survey</li> </ul>
9	To address the problem of students ID cards	I card Printer machine has been purchased and installed in office
10	Regular financial audit	For financial year 2016-17 audit is done during the year 2017-18
11	Introduction of Learning Management system	Learning management system have been introduced
12	To address the problem of shortages of teaching staff	Four guest teachers have been appointed during this year

N.B. Four guest teachers has been appointed in the sessions

  
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