

Meeting No. 1/2017

NOTICE  
(04.07.2017)



A General meeting of the IQAC, Mathabhang College, will be held on 13.07.2017 at 2.30 p.m. in the chamber of Principal to discuss and resolve on the following agenda.

All members are requested to attend the meeting.

Agenda

1. Promotion of the following teachers from existing scale of pay to higher scale of pay
  1. Ms Aparna Biswas, Deptt. of Economics, from Assistant Professor stage-3 with AGP Rs. 8000/- to Associate Professor with AGP Rs. 9000/-
  2. Dr. Shyam Kr. Jha, Deptt. of Sanskrit, from Assistant Professor stage-3 with AGP Rs. 8000/- to Associate Professor with AGP Rs. 9000/-
  3. Dr. Debasish Datta, Deptt. of Bengali, from Assistant Professor stage-2 with AGP Rs. 7000/- to Assistant Professor stage-3 with AGP Rs. 8000/-
  4. Sri Rebati Mohan Roy, Deptt. of Mathematics, from Assistant Professor stage-2 with AGP Rs. 7000/- to Assistant Professor stage-3 with AGP Rs. 8000/-
  5. Dr. Koyel Bhattachayra, Deptt. of Physics, From Assistant Professor stage-1 with AGP Rs. 6000/- to Assistant Professor stage 2 with AGP Rs. 7000/-
  6. Mr. Manoj Majumdar, Deptt. of Chemistry, from Assistant Professor stage-1 with AGP Rs. 6000/- to Assistant Professor stage-2 with AGP Rs. 7000/-
  7. Dr. Amit Kundu, Deptt. of Economics, from Assistant Professor stage -1 with AGP Rs. 6000/- to Assistant Professor stag-2 with AGP Rs. 7000/-
  8. Ms. Ruma Dey, Deptt. of Commerce, from Assistant Professor stage-1 with AGP Rs. 6000/- to Assistant Professor stage-2 with AGP Rs. 7000/-
  9. Mr. Ranjit Saibya, Deptt. of Commerce, from Assistant Professor stage-1 with AGP Rs. 6000/- to Assistant Professor stage-2 with AGP Rs. 7000/-
2. Misc.

Thanking you,

*Dr. Guru Charan Das*  
(Dr. Guru Charan Das)

Co-ordinator  
IQAC, Mathabhang College.  
**Mathabhang College**

Members

Signature

Members	Signature
1 President, G.B.	<i>[Signature]</i>
2 Teacher-in-charge	<i>[Signature]</i>
3 Sri Biswajit Roy (Univ. Nominee)	
4 Sri Bijoy Ghosh (Social worker)	
5 Dr. Guru Charan Das (Convener)	
6 Smt. Aparna Biswas	<i>[Signature]</i> 04.07.2017
7 Dr. Shyam Kumar Jha	<i>[Signature]</i> 12.07.2017
8 Dr. Amit Kundu	<i>[Signature]</i> 4.7.17
9 Dr. Santanu Raut	<i>[Signature]</i> 4.7.17



Members present in the meeting:

Members		Signature
1	President, G.B.	
2	Teacher-in-charge	
3	Sri Biswajit Roy (Univ. Nominee)	
4	Sri Bijoy Ghosh (Social worker)	
5	Dr. Guru Charan Das (Convener)	
6	Smt. Aparna Biswas	
7	Dr. Shyam Kumar Jha	
8	Dr. Amit Kundu	
9	Dr. Santanu Raut	

### Resolution

1. It is unanimously resolved that papers for promotion under CAS of Smt. Aparna Biswas from Assistant Professor Stage-3 to Associate Professor will be sent to the Governing body for further processing.
2. It is unanimously resolved that papers for promotion under CA of Dr. Shyam Kumar Jha from Assistant Professor Stage-3 to Associate Professor, will be sent to the Governing body for further processing.
3. It is unanimously resolved that papers for promotion under CAS of Dr. Debasish Dutta from Assistant Professor Stage-2 to Assistant Professor Stage-3, will be sent to the Governing body for further processing.
4. It is unanimously resolved that papers for promotion under CAS of Sri Rebati Mohan Roy from Assistant Professor Stage-2 to Assistant Professor Stage-3, will be sent to the Governing body for further processing.
5. It is unanimously resolved that papers for promotion under CAS of Dr. Koyel Bhattacharjee, from Assistant Professor Stage-1 to Assistant Professor Stage-2 will be sent to the Governing body for further processing.
6. It is unanimously resolved that papers for promotion under CAS of Shri Manoj Majumdar, from Assistant Professor Stage-1 to Assistant Professor Stage-2 will be sent to the Governing body.
7. It is unanimously resolved that papers for promotion under CAS of Dr. Amit Kundu from Assistant Professor Stage-1 to Assistant Professor Stage-2 will be sent to the Governing body for further processing.
8. It is unanimously resolved that papers for promotion under CAS of Smt Ruma Dey from Assistant Professor Stage-1 to Assistant Professor Stage-2 will also be sent to the Governing body for further processing.
9. It is unanimously resolved that papers for promotion under CAS of Sri. Ranjit Saibya from Assistant Professor Stage-1 to Assistant Professor Stage-2 will also be sent to the Governing body for further processing.

As no issue has been raised meeting ended with a vote of thanks.

  
Teacher-in-charge  
Mathabhanga College



  
Coordinator  
IQAC  
Mathabhanga College

Meeting No. 2/2017-18

MATHABHANGA COLLEGE

Notice( 21.07.2017)

This is for information that a meeting of IQAC will be held on 25.07.2017 at 4 pm in the chamber of IQAC to discuss and resolve the following agenda. All members are requested to attend the meeting .

Agenda;

- 1) To confirm the proceedings of the last meeting.
- 2) To prepare the plan of action for the academic year 2017-18
- 3) To discuss about academic calendar for the academic year 2017-18
- 4) Misc.

Members;

- 1) President of GB
- 2) Teacher in charge
- 3) Sri Biswajit Barman(University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das
- 6) Smt.Aparna Biswas
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu
- 9) Dr. Santanu Rout

21.07.2017  
Dr. Gurucharan Das

Coordinator IQAC,

Mathabhanga College

Coordinator  
IQAC

Mathabhanga College



Members present in the meeting held on 25.07.2017  
at 4 p.m. in the chamber of IRAC.

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### Resolution



1. The proceedings of the last meeting held on 13.07.2017 is read out and confirmed.
2. The house decided the plan of action for the academic session 2017-18 as follows:

#### Plan of action for the academic session 2017-18

- i) To meet all the needs for successful implementation of CBCS curriculum.
  - ii) To solve the problem of black boards in the classrooms.
  - iii) To introduce new courses and to increase the intake capacity of science department
  - iv) To organize seminars, special lectures, conferences, orientation programmes, skill development training, Career counseling, psychological counseling programme etc.
  - v) To improve the beauty of the college campus.
  - vi) To provide xerox facility to the students.
  - vii) To encourage departments to organize educational excursion
  - viii) To do financial audit and academic audit on time.
  - ix) To work towards academic betterment of the students.
  - x) To introduce Learning Management System
  - xi) To take preparation for NAAC
  - xii) To fasten the process of issuing Identity Card to students.
3. It is resolved that the academic committee will be given the responsibility of preparing the academic calendar and the committee will be asked to submit the same within 31st July 2017.
  4. It is also resolved that all the teachers will be requested to use ICT in teaching learning process to make the process more interesting

As no issue has been raised the meeting ends with a vote of thanks.

*[Signature]*  
Teacher-in-charge  
Mathabangla College



*[Signature]*  
Coordinator  
IOAC  
Mathabangla College

Meeting no.3/2017-18

MATHABHANGA COLLEGE

Notice

4/09/2017



It is notified that a meeting of the IQAC will be held on 12.09.2017 at 3.30 pm in the chamber of IQAC.

All the members are earnestly requested to attend the meeting positively

Agenda :

- 1) To confirm the proceedings of the last meeting
- 2) To discuss a letter received from the Sanskrit department regarding a special lecture.
- 3) To discuss about letter received from chemistry and physics department
- 4) To discuss about AQAR preparation for the academic year 2016-17
- 5) Miscellaneous

  
Dr. Gurucharan das  
Coordinator IQAC  
Mathabhang College  
Coordinator  
IQAC  
Mathabhang College

Members;

- 1) President of GB
- 2) Teacher in charge
- 3) Sri Biswajit Barman
- 4) Sri Binoy Ghosh
- 5) Dr Gurucharan Das
- 6) Smt.Aparna Biswas
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu
- 9) Dr. Santanu Rout

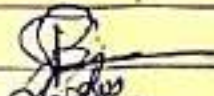

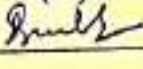
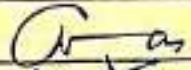
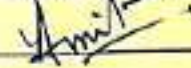
  






Members present in the meeting held on 12.09.2017  
at 3:30 p.m. in the chamber of IQAC .


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#### Resolution

1. The proceedings of the meeting held on 25th July 2017 has been read out and confirmed.
2. Coordinator IQAC informed the house about the letter received from sanskrit department asking to organize a special lecture on the topic "Vachya tattva Vimarsha" on 25th November 2017. The house accepts the proposal happily and the house requests the TIC to take necessary step to allot funds to Sanskrit department to organize the same.
3. The Coordinator IQAC informs the house about the letter received from the Department of Chemistry and Physics about requirement of laboratory materials to meet the need of CBCS syllabus. IQAC requests TIC to take the necessary and immediate action to purchase the required materials for smooth running of practical classes.
4. It is resolved that all the IQAC members will work together for preparation of AQAR of the academic year 2016-17 .

As no issue has been raised Meeting ended with a vote of thanks.

  
Teacher-in-charge  
Mithanagar College



  
Coordinator  
IQAC  
Mithanagar College

Meeting no 4/2017-18

**MATHABHANGA COLLEGE**

**Notice**

**03/05/2018**



It is notified that a meeting of the IQAC will be held on 08.05.2018 at 3.30 pm in the chamber of IQAC.

All the members are earnestly requested to attend the meeting positively

**Agenda :**

- 1) To confirm the proceedings of the last meeting.
- 2) To discuss about a workshop for the non teaching staff of the college.
- 3) To discuss about financial and academic audits.
- 4) To discuss about golden Jubilee year celebration of the college.
- 5) To discuss about NAAC preparation.
- 6) Miscellaneous

*G* 03.05.2018  
Dr. Gurucharan das  
Coordinator IQAC  
Mathabhang College

**Members:**

- 1) President of GB
- 2) Teacher in charge
- 3) Sri Biswajit Barman
- 4) Sri Binoy Ghosh
- 5) Dr Gurucharan Das
- 6) Smt. Aparna Biswas
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu
- 9) Dr. Santanu Rout

*B*  
*Barman*

*G*  
*Das*

*Amit*  
*Kundu*

Coordinator  
IQAC  
Mathabhang College



Members present in the meeting held on 08.05.2018  
at 3.30 p.m. in the chamber of IQAC.

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### Resolutions



1. Proceedings of the last meeting held on 12.09.2017 have been read out and confirmed.
2. It is discussed and resolved that with the introduction of CBCS in the year 2017-2018, some new kinds of work have been added to the existing official workload of Non-teaching staff of our college. To cope with the present course of work, they need to be acquainted with the new system for smooth running of official works. IQAC felt that through a workshop, Non-teaching staff of our college might be equipped and updated for their present workload.  
It is also resolved that a workshop will be organized by IQAC for the development of non teaching staff to run the administration more efficiently.
3. It is discussed and resolved that Financial and Academic Audits of the college would have to be done on regular basis. In case of Irregularities or lack of activities, TIC, in consultation with concerned Sub-committees, would take steps to get rid of all kinds of anomalies.
4. 2018-2019 is the golden jubilee year of the college. we should celebrate it with different types of programmes to make it more glorious and more memorable. IQAC suggests TIC to form a committee for this purpose. IQAC also suggests to all departments to be more sincere to organize seminar, workshop, special lecture, wall magazine and different competitive events for the students during the year.
5. Members present in meeting observed that activities for NAAC preparation should be mobilized and expedited to reach to our targeted period. TIC is earnestly requested to take effective steps for the same.
6. In miscellaneous no issue has been raised.

The meeting ends with vote of thanks



  
Coordinator  
IQAC  
Matta Bhangha College