

Notice( 06.07.2018)

This is for information that a meeting of IQAC will be held on 12.07.2018 at 3 pm in the chamber of IQAC to discuss and resolve the following agenda. All members are requested to attend the meeting .

Agenda;

- 1) To confirm the proceedings of the last meeting.
- 2) To prepare the plan of action for the academic year 2018-19
- 3) To discuss about routine for the academic year 2018-19
- 4) Misc.

Members;

- 1) President of GB
- 2) Teacher in charge *Joly*
- 3) Sri Biswajit Barman(University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das *Gurucharan*
- 6) Smt.Aparna Biswas *Aparna*
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu *Amit*
- 9) Dr. Santanu Rout *Rout*



Dr. Gurucharan Das

Coordinator IQAC,

Mathabhanga College

Coordinator

IQAC

Mathabhanga College

Members present in the meeting of IQAC on 12.07.2018 at 3 pm in the chamber of IQAC

- 1) President of GB
- 2) Teacher in charge *[Signature]*
- 3) Sri Biswajit Barman (University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das
- 6) Smt Aparna Biswas *[Signature]*
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu *[Signature]*
- 9) Dr. Santanu Rout *[Signature]*





## Resolution

1. The proceedings of the last meeting held on 08.05.2018 is read out and confirmed.
2. The house decided the plan of action for the academic session 2018-19 as follows;

### Plan of action for the academic session 2018-19

1	To motivate faculty members to organize seminar, special lecture, workshop etc
2	To encourage Alumni Association of Mathabhanga College to arrange some social, cultural and awareness programme and programmes to felicitate successful students.
3	Preparation of academic calendar
4	To encourage teachers to prepare teaching plans plans and to submit to the academic committee
5	To observe important days
6	To take initiative for arranging stress management programmes like Yoga camp, psychological counseling that will be helpful to minimize stress among students .
7	To take initiative to organize career counseling programme
8.	To organize programmes to help economically backward students .
9.	To address the problem of shortages of teaching staff .
10	To motivate teachers to use ICT in the teaching learning process.
11	To encourage teachers to publish research article in UGC listed journals and to participate in RC/OP/FDP etc

3. Routine committee will be requested to modify the routine and to allot classes according to credit point .

4. It is resolved that IQAC will organize a skill development programme as early as possible for students to make them competent for the job market.

As no other issue has been raised the meeting ends with vote of thanks.

Coordinator  
IQAC  
Mathabhanga College

Teacher-in-Charge  
Mathabhanga College



Meeting No. 2/2018-19

## MATHABHANGA COLLEGE

Notice( 07.09.2018)

This is for information that a meeting of IQAC will be held on 13.09.2018 at 3.30 pm in the chamber of IQAC to discuss and resolve the following agenda. All members are requested to attend the meeting .

### Agenda;

- 1) To confirm the proceedings of the last meeting.
- 2) To discuss on remedial coaching
- 3) To discuss on a programme for the non-teaching staff of the college for enhancing their skill.
- 4) Misc.

Dr. Gurucharan Das

Coordinator IQAC,

Mathabhang College

Coordinator

IQAC

Mathabhang College

### Members;

- 1) President of GB
- 2) Teacher in charge
- 3) Sri Biswajit Barman (University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das
- 6) Smt. Aparna Biswas
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu
- 9) Dr. Santanu Rout

Members present in the meeting of IQAC on 13.09.2018 at 3.30.pm in the chamber of IQAC

- 1) President of GB
- 2) Teacher in charge *Shobex*
- 3) Sri Biswajit Barman (University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das *Das*
- 6) Smt. Aparna Biswas *Biswas*
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu *Amit*
- 9) Dr. Santanu Rout *Rout*



## Resolution

- i) The resolution of the meeting held on 12.07.2018 read out and confirmed.
- ii) The coordinator of IQAC Dr. Gurucharan Das gives the proposal that though we do not have additional fund to run remedial coaching classes but we should run the programme for the benefit of the students specially for slow learners. The class may be taken after 3.30 pm. All other members supports the proposal and it is resolved that the Teacher in charge will raise the matter in the Teachers' council for the opinion of council and then action will be taken accordingly.

iii) It is reported that in the office of the college there are lack of staff with required computer knowledge to do the necessary office works. To run the office smoothly it may be beneficial if a training is being provided to the non teaching staff.

It is resolved that IQAC will arrange a computer training programme for the non teaching staff of the college if the college authority provides the required fund.

iv) Teacher in charge is requested to take necessary steps to solve the problem of shortages of teaching staff and shortages of class room.

As no more issue has been raised the meeting ends with vote of thanks.

  
Coordinator  
IQAC  
Mathabhanga College

  
Teacher-in-Charge  
Mathabhanga College





Meeting No. 3/2018-19

## MATHABHANGA COLLEGE

Notice( 27.11.2018)

This is for information that a meeting of IQAC will be held on 04.12.2018 at 3.30 pm in the chamber of IQAC to discuss and resolve the following agenda. All members are requested to attend the meeting .

### Agenda;

- 1) To review and confirm the proceedings of the last meeting.
- 2) To discuss on internal evaluation.
- 3) To discuss on requirement of books in the library.
- 4) Misc.

Dr. Gurucharan Das

Coordinator IQAC,

Mathabhang College

Coordinator

IQAC

Mathabhang College

### Members;

- 1) President of GB
- 2) Teacher in charge
- 3) Sri Biswajit Barman (University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das
- 6) Smt. Aparna Biswas
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu
- 9) Dr. Santanu Rout

Members present in the meeting of IQAC on 04.12.2018 at 3.30. pm in the chamber of IQAC

- 1) President of GB
- 2) Teacher in charge *[Signature]*
- 3) Sri Biswajit Barman (University nominee)
- 4) Sri Binoy Ghosh (Social worker)
- 5) Dr Gurucharan Das *[Signature]*
- 6) Smt. Aparna Biswas *[Signature]*
- 7) Dr. Shyam Kr. Jha
- 8) Dr. Amit Kundu *[Signature]*
- 9) Dr. Santanu Rout *[Signature]*





## Resolution

1. The proceedings of the last meeting has been read out and confirmed.
  2. Regarding internal evaluation it is resolved that for 1st and 3rd semester all the departments will take class test individually after prior notification. Departments may also ask students to make a presentation on a particular topic. For 3rd year honours and general students test will be taken centrally at the middle of February.
  3. IQAC coordinator reported that teachers as well as students have been facing the problem of availability of sufficient book in the library needed to cover CBCS syllabus. So the cell requests Teacher in Charge to take necessary steps to purchase books for the library to meet the need of CBCS syllabus.
  - 4:
    - i) It is resolved that all the departments will be asked to organize special lectures and seminars during this academic year.
    - ii) Teacher in charge is requested to take necessary action for repairing the roads within the college campus.
    - iii) Teacher incharge is requested to take necessary steps to keep the classrooms, staff rooms and all toilets clean.
- As no more issue has been raised the meeting ends with vote of thanks .

  
Coordinator  
IQAC  
Mathabhangga College

  
Teacher-in-Charge  
Mathabhangga College

# MATHABHANGA COLLEGE

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Ref. No. \_\_\_\_\_

Date : 22/6/2019

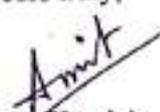
It is notified for information that a meeting of the IQAC along with Convener of academic calendar committee will be held on 02/07/2019 .at 4-00 p.m. in the chamber of IQAC.

Convener of the academic calendar sub-committee is earnestly requested to attend the meeting positively.

Agenda:

- 1) To discuss and introduce the academic calendar (July 2019 to June, 2020).
- 2) Misc.

Yours truly,

  
(Dr. A. Kundu)  
Co-ordinator IQAC

  
Co-ordinator  
IQAC  
Mathabhang College



Proceedings of the meeting of the IQAC along with convener academic calendar sub-committee will be held on 02/07/2019 at 4-00 p.m. in the chamber of IQAC.

Members present:-

1. Pradip
2. Amit

**Resolution**

IQAC coordinator be informed by the convener of the academic calendar sub-committee about the academic calendar (July, 2019 to June, 2020). A proper discussion has been hold over the matter and it is unanimously decided that the academic calendar will be introduced for the session, July, 2019 to June, 2020.

Amit  
Co-ordinator  
IQAC  
Mathabhanga College