

ACADEMIC & ADMINISTRATIVE AUDIT-REPORT FOR THE SESSION 2022-2023

(1st July 2022 to 30th June 2023)

Part-

Name of the College:

Audit Team Internal Members:

1. Dr. Debasish Datta
Principal, Mathabhanga College
2. Aparna Biswas
IQAC Coordinator, Mathabhanga College
3. Dr. Santanu Chakravorty,
Assistant Professor, Mathabhanga College

Audit Team External Members:

1. Prof. (Dr.) Prabir Kumal Haldar, Dean,
Faculty of Science, Coochbehar Panchanan
Barma University
2. Prof. (Dr.) Madhab Chandra Adhikary, Dean,
Faculty of Arts, Coochbehar Panchanan
Barma University

Date of Audit: 28 July 2023

College Timings:	Observation	Remarks / Suggestions
10.30 A.M to 4.30 P.M	The Student teacher ratio are less than expected and no of class room also less than the student's strength.	The authority should initiate steps for infrastructure and the teaching facilities including faculty member's creation of new teaching and non-teaching in each department available in the College also they must take initiative to increase the class room strength.

I. Curricular Aspects

Sl. No.	Courses offered			Students' Strength					Observation	Remarks
	Course	Semester	Category	2018-19	2019-20	2020-21	2021-22	2022-23		
c)	BA	I	Hons	627	597	535	530	618		
d)	B.Sc	I	Hons.	68	48	45	42	50		
e)	B.Com	I	Hons.	0	0	1	5	1		
f)	B.A	I	Gen	1761	1525	1438	2123	1260		
g)	B.Sc	I	Gen	35	26	21	18	18		
h)	B.Com	I	Gen	4	0	3	4	0		

Add-on/Certificate Courses

Skill Development Course with Anudip, Certified Industrial Accountant Express Courses, Addon Course on Revisiting of North Bengal, Department of History, Add on course on "Community Development Programmes in India", Department of Political Science, Add on Course on "Microfinance" Department of Economics and Commerce, Add on Course on "Indian Taxation System" Department of Commerce, Add on course on "Computer Literacy" by IQAC

From 2019

2022-23

Beautician Course, Skill Development Course with Anudip, Certified Industrial Accountant Express Courses, C Programming Language for Beginners, Add on Course of Math, Add on course on Optic of Refracting System, Department of Physics, Add on Course Modern Day Chemistry-theory and some important lab synthesis strategy, Department of Chemistry, Add on Course "Binsha Satabdir Bangla Sahiteyer Goti Prokiti, Department of Bengali, Add on Course "Life Environment, Department of Philosophy and Sociology, Add on Course on "Take your English to the next level", Department of English, Add on Course on "History of Indian Education System" Department of Education

2021-22

Certified Industrial Accountant Express Courses

2019-20

4. Annual Curricular Plan

Yes

5. Attendance

Yes

6. Coverage of Syllabus

Yes

VERIFIED
AND
AUTHENTICATED

II. Teaching Learning							
1.	Teaching Diary and Teaching Notes 1. No of Teaching staff including contract/SACTs: 2. No Teachers submitted: 3. No Teachers Not submitted with details:	YES 63 63 NIL	VERIFIED AND AUTHENTICATED				
2.	Conduct of Classes	Chalk duster, Audio Visual Teaching/ Power point, Unit test					
3.	Use of supplementary teaching tools and application of ICT	Yes	VERIFIED AND AUTHENTICATED				
4.	Student Centric Activities	Student's presentation, Drama competition, Dance and Musical Performance, Youth Parliament competition Sports Competition					
5.	Student Centric Seminars	Yes					
6.	Remedial Coaching	Yes					
7.	Students' Assignment	Yes					
8.	Students' Feedback (Analysis done or not)	Yes					
III. Evaluation & Results							
1.	Conduct of Internal Examinations (On Line and Off line)	Yes					
2.	Maintenance of Marks Register/File	Yes					
3.	Result of University Examination (Last Exam)	Quite Good					
Analysis of University Results (Percentage of passed students)							
	Course	2018-19	2019-20	2020-21	2021-22		
1.	Bengali (Hons)	91.4	91.3	98.9	100		
2.	Chemistry (Hons)	100	84.21	100	85.71		
3.	Economics (Hons)	100	0	100	NA		
4.	English (Hons)	88.13	86.8	100	100		
5.	Philosophy (Hons)	95.8	83.5	100	100		
6.	History (Hons)	94.3	87.28	100	100		
7.	Mathematics (Hons)	94.3	94.28	100	100		
8.	Physics (Hons)	50	100	100	100		
9.	Political Science (Hons)	75.75	93.1	98.88	100		
10.	Sanskrit (Hons)	91.9	90.2	92	100		
11.	Commerce (Hons)	50	100	NA	NA		
12.	B.A (General)	62.4	76.16	96.75	94.95		
13.	B. Sc (General)	76.4	95	100	100		
14.	B.Com (General)	100	NA	100	66.66		
IV. Learning Resources							
1.	Library	Yes (Books & Journals with Inflibnet and OPAC facilities)					VERIFIED AND AUTHENTICATED
2.	Laboratories	Yes					
3.	e-Class Rooms	Yes					
4.	Computer & Internet	Yes					
V. Physical Activities							
VI. Basic Facilities							
1.	Sanitation	Yes					
2.	Drinking Water Facilities	Yes					

AUDIT QUESTIONS- Part-II

The auditors are guided by the questions given in each section in carrying out the academic audit of Departments. These questions guide the formulation of the Self-Evaluation Document (SED).

DEFINING INTENDED LEARNING OUTCOMES

BENGALI	0	1	0	0	1	0	0
CHEMISTRY	3	0	2	0	0	1	0
COMMERCE	0	0	0	0	0	0	1
ECONOMICS	0	0	0	0	0	0	0
ENGLISH	0	0	0	0	1	0	0
HISTORY	0	0	0	0	0	0	3
POLITICAL SCIENCE	0	0	0	0	0	0	1
PHILOSOPHY	0	1	2	0	1	0	4
SANSKRIT	1	0	0	0	0	0	1
PHYSICS	0	0	0	0	0	0	0
MATHS	8	1	2	0	0	2	1
GEOGRAPHY	1	2	0	0	0	0	2
EDUCATION	0	0	0	0	0	0	2
SOCIOLOGY	0	0	0	0	0	0	1

What was the Role of IQAC for Academic Development during the period?

IQAC has taken a number of initiatives as mentioned below:

1. Library is fully automated with software named Koha.
2. FDP for Teaching and Non-Teaching Staff
3. Introduces of several subject ADD-ON courses
4. MOU signed with different colleges for faculty and student exchange
4. Free wifi zone is created for the students.
5. Android based mobile app is introduced to provide easy access of LMS and others necessary information for the students.
6. Participation in NIRF
7. Organizes seminar, skill development programme, yoga camp

Is there any Registered Alumni Association of the Institution?

Yes

If yes, what is the Total No. of Members and How many meetings were organized during this period?

The total no of members is 160. The members can registered them online through college website. There were only 2 were held during this period.

How does Alumni Association contribute for the development of the Institution?

They have arranged different social work and programme for college development.

Part-III (Financial Report)

1. Fund Received from:

Funds Category	2018-19	2019-20	2020-21	2021-22	2022-23
UGC	45000	-	275000	-	-
State Government	33423786	32596137	53129041	54038951	55019651
Others (Including Opening Balance)	-	-	-	-	-
Total	33428286	32596137	53404041	54038951	55019651

2. Income

Income Source	2018-19	2019-20	2020-21	2021-22	2022-23
Income from Students	12335855	11669730	8527692	12170785	9535120
Income from others	3159371	2571814	1621403	1244771	3054450
Total	15495226	14241544	10149095	13415556	12589570

3. Fund Utilization

Fund Utilized	2018-19	2019-20	2020-21	2021-22	2022-23
Expenditure for infrastructure augmentation	4047663	842618	82847	121505	302490
Expenditure on maintenance of	606149	1369541	116340	404564	2276349

academic facilities (excluding salary for human resources)					
Expenditure on maintenance of physical facilities (excluding salary for human resources)	1098250	740146	294626	581200	680113
Total expenditure excluding Salary (INR in Lakh)	5752062	2952305	493813	1107269	3258952

4. Due to non-appointment of Auditor by the Dept. of Higher Education, Govt. of West Bengal, the financial report is prepared on the basis of Internal Audit Report of the college duly approved by the Governing Body.

Signature of the Audit team members:

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Principal
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Prof. Aparna Biswas
IQAC Convener,
Mathabhanga College
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Prabir Kumar Haldar

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Madhab Chandra Adhikary

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