Cours Semeste Category 2018- 19 20 21 2021-22 23 n Remarks			ACA	DEMIC 8	& ADMI		TIVE AUDIT			E SESSIO	N 2022-202	23	
Audit Team External Members: 1. Dr. Debasis Datat Principal, Mathabhanga College 2. Aparna Biswas (QAC Coordinator, Mathabhanga College 3. Dr. Santanu Chakravorty, Assistant Professor, Mathabhanga College 1. Date of Audit: 28 July 2023 College Timings: College Timings: The Student teacher ratio are less than expected and no of class room also less than the student's strength. The Student teacher ratio are less than expected and no of class room also less than the student's strength. The Student's strength. The Student's strength. The Student's strength. The Audit: 28 July 2023 College Timings: The Student's strength. The Student's strength. The Student's strength. The Audit Team External Members: 1. Prof. (Dr.) Pathir Kumal Haldar, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) Mathab Chandra Adhikary, Doan Faculty of Arts, Coochbehar Panchanar Barma University 2. Prof. (Dr.) M							Pa	art-					
1. Dr. Debasish Datta Principal, Mathabhanga College 2. Aparma Biswas 10AC Coordinator, Mathabhanga College 3. Dr. Santanu Chakravorty, Assistant Professor, Mathabhanga College Tolloge Timings: College Timings: Colle													
College Timings: Observation Remarks / Suggestions	 Dr. Debasish Datta Principal, Mathabhanga College Aparna Biswas IQAC Coordinator, Mathabhanga College Dr. Santanu Chakravorty, 							 Prof. (Dr.) Prabir Kumal Hald Faculty of Science, Coochbehar I Barma University Prof. (Dr.) Madhab Chandra Adhik Faculty of Arts, Coochbehar I 					
College Timings: Observation Remarks / Suggestions	Data of	Audit. 20	Iul., 2022	1111									
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Simple Semeste Students' Strength 2019- 2020- 2021-22 2021- 2021-23 n		10.30 A.M	to 4.30 P.M		expec	cted and	teacher rat	tio are les s room al		infrastr includir teachin departr must ta	uthority s ructure an ng faculty g and nent availa ike initiativ	hould initiate d the teachin member's creat non-teaching ble in the Colle	steps for ag facilities tion of new in each ge also they
Simple Semeste Students' Strength 2019- 2020- 2021-22 2021- 2021-23 n	I. Curr	icular Asp	ects										
C	Sl. No.				Student		' Strength						
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g] B.Sc I Gen 35 26 21 18 18 18 h) B.Com I Gen 4 0 3 4 0 0 Add-on/Certificate Courses Skill Development Course with Anudip, Certified Industrial Accountant Express Courses, Addon Course on Revisiting of North Bengal, Department of History, Add on course on "Community Development Programmes in India", Department of Political Science, Add on Course on "Indian Taxation System" Department of Economics and Commerce, Add on Course on "Indian Taxation System" Department of Commerce, Add on course on "Computer Literacy" by IQAC Beautician Course, Skill Development Course with Anudip, Certified Industrial Accountant Express Courses, C Programming Language for Beginners, Add on Course of Math, Add on course on Optic of Refracting System, Department of Physics, Add on Course Modern Day Chemistry-theory and some important lab synthesis strategy, Department of Chemistry, Add on Course "Binsha Satabdir Bangla Sahiteyer Goti Prokiti, Department of Bengali, Add on Course "Life Environment, Department of Philosophy and Sociology, Add on Course on "Take your English to the next level", Department of Education Certified Industrial Accountant Express Courses 4. Annual Curricular Plan Yes 5. Attendance From 2019 2022-23 2021-22 2021-22 2021-22 2021-22 40 AUTHENTICATED VERIFIED AUTHENTICATED AUTHENTICATED	e)	B.Com	I	Hons.		0	0	1		5	1		
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	Skill D Industr Course of His Develo of Po "Micro Comme System on "Cor Beautic Anudip Course Add on Refract Course import Chemis Sahitey on Co Philoso your E English Educat Certifie 4. Annu	evelopment account on Revisit story, Adopment Problitical Sofinance" I percent account of the Course	nt Course we ntant Expring of North I on course of Course of Commerce, Address of Commerce, Skill Development of Course of Cou	ess Count Bengal, se on India", don of Economics of Economics of Phytosephy Con Cours of Phytosephy Deinsha Sattment of Eent, Ded on Cours of Phytosephy Deinsha Sattment of Eent, Ded on Cours of Phytosephy Deinsha Sattment of Eent, Ded on Cours of Phytosephy Deinsha Sattment of Eent, Ded on Cours of Phytosephy Deinsha Sattment of Eent, Ded on Cours of Education of E	rses, A. Depar "Common Depar Course on Micro Course on Operation Tailed Operation	Addon rtment munity rtment e on s and exation course le with express inners, ptic of add on some ent of Bangla li, Add ent of l'Take ent of Indian	2022-23	Yes				AND	ΓED
			iar Pian								-		
			labus										

II. To	eaching Learning						
1.	Teaching Diary and Teachi	ng Notes		v	ES	4	
	1. No of Teaching staff incl	uding contra	act/SACTs:	532	63		
	2. No Teachers submitted:		, 5.1.5.3.		63		
	3. No Teachers Not submit	ted with det	ails:		NIL		VERIFIED
2.	Conduct of Classes		41101			-	AND
				Visual	ster, Audio	A	AUTHENTICATED
					Teaching/		
				Power po	oint, Unit test		
3.	Use of supplementary tead	ching tools	and application of	1	Yes		
	ICT	8 10010	and application of	1	ies		
4.	Student Centric Activities			Student's r	resentation,		
				Drama con	nnetition		
				Dance and	Musical		VEDIEIED
				Performan			VERIFIED
				Parliament	t contract	۱ ,	AND UTHENTICATED
				competitio			THENTICATED
				Sports Con			
5.	Student Centric Seminars				'es		
6.	Remedial Coaching				'es		
7.	Students' Assignment				'es		
8.	Students' Feedback (Analys	is done or n	ot)		'es		
	valuation & Results						
1.	Conduct of Internal Examin	ations (On I	ine and Off line)	Y	es		
2.	Maintenance of Marks Register/File				es		
3.	Result of University Examin	ation (Last	Exam)		Good		
Analy	sis of University Results (Per	centage of	passed students)	2	dood		
	Course	2018- 19	2019-20	2020-21	2021	-22	
1.	Bengali (Hons)	91.4	91.3	98.9	10	0	
2.	Chemistry (Hons)	100	84.21	100	85.7		
3.	Economics (Hons)	100	0	100	NA NA		
4.	English (Hons)	88.13	86.8	100	10		
5.	Philosophy (Hons)	95.8	83.5	100	10		
6.	History (Hons)	94.3	87.28	100			
7.	Mathematics (Hons)	94.3	94.28	100	10		
8.	Physics (Hons)	50	100	100			
0	Political Science			100	10	U	
9.	(Hons)	75.75	93.1	98.88	100	0	
10.	Sanskrit (Hons)	91.9	90.2	92	100	0	
11.	Commerce (Hons)	50	100	NA	NA NA		
12.	B.A (General)	62.4	76.16	96.75	94.9		
13.	B. Sc (General)	76.4	95	100	100		
14.	B.Com (General)	100	NA	100	66.6		
IV Le	! D				00.0		
	arning Resources						
1.	Library	Yes (Boo	ks & Journals	with			
1.				with			
2.	Library Laboratories		ks & Journals nd OPAC facilities)	with			
2.	Library	Inflibnet a		with		VEDIEU	ZD.
1. 2. 3. 4.	Library Laboratories e-Class Rooms Computer & Internet	Inflibnet a Yes		with		VERIFII	
1. 2. 3. 4.	Library Laboratories e-Class Rooms	Inflibnet a Yes Yes		with	,	AND	
1. 2. 3. 4. V. Phy:	Library Laboratories e-Class Rooms Computer & Internet	Inflibnet a Yes Yes		with	F		
1. 2. 3. 4. V. Phy:	Library Laboratories e-Class Rooms Computer & Internet sical Activities	Inflibnet a Yes Yes		with	A	AND	

AUDIT QUESTIONS- Part-II

The auditors are guided by the questions given in each section in carrying out the academic audit of Departments. These questions guide the formulation of the Self-Evaluation Document (SED).

DEFINING INTENDED LEARNING OUTCOMES

Base decisions on facts

Do you seek external input in the formulation of the learning outcomes? YES.

If yes, how do you do it? For example, do you use surveys or focus group interviews with employers and alumni? Learning outcome is properly approved by IQAC and the Principal of the College.

Are data from such surveys analyzed so that you can establish a priori case? Explain

YES, Feedback analyse for students, teachers, alumni and action were taken for imporovement

What have you learnt from former students and employers?
Increase the number of career oriented programme and also increase the number of reference book in the library

How do you ensure that there is convergence or agreement on the essential elements of the curriculum? By facilitating the demands of the faculties and the students in consultation with the affiliated University

DESIGNING TEACHING AND LEARNING PROCESSES

How are your courses managed?

The courses and curriculum are designed by the affiliating university. We are instructed by the university rules and regulation.

Is there an appropriate and up-to-date teaching and learning strategy in the Department? YES

How are teaching and learning organized for students?

By educational practices as set forth by UGC and state government.

What pedagogical approaches are used?

As set forth by UGC, state Government and the Affiliating University from time to time

What strategies are used to stimulate student participation in the classroom and enhance student learning?

ICT based as well as chalk duster methodology of teaching, students seminar, regular organization of seminar by college, motivational speak by teacher, arrangement of seminar and webinar for career oriented course etc

What resources are used in teaching and learning?

Books and journals, on-line materials, LMS, power point presentation

How is the quality of teaching maintained and enhanced? How do you ensure that strategies such as effective staff development, peer review, induction and mentoring are used?

Feedback from different stakeholders like Students, Parents, Alumni and Faculties' feedback report as conducted by 1QAC of the College provides the detail as asked from time to time.

How effectively do lecturers draw upon their research, scholarship or professional activity to inform their teaching?

- Teachers have different collaboration with Universities for research activities.
- Teachers are regularly attending the different international and national seminar to gain knowledge in research, and profession activities.
- FDP and short term course attended by the faculties of college enhances their professional activities..

Is there any academic support including handbooks and other written documents that is given to students? Yes (through LMS facilities)

Were the faculties engaged themselves for their Academic Development during this Academic Period?

Yes, Faculties were engaged themselves for various academic development activities like publications in Journals, Attending and Presenting Papers in different Regional, National and International Webinars. The department Wise details are given below:

DEPARTMENT	JOURNAL / BOOK / PUBLICATION CHAPTER		WEBINAR/SEMINAR/ Conference / Workshop		SKILL DEVELOPMENT PROGRAM			SPECIAL COUNSELING
			PRESENTED	ATTENDED	Orientation Course	Refresher Course	Short Term Courses /Others	COUNSELING

BENGALI	0	1	0	0	1		T
CHEMISTRY	3	0	2	0	1	0	0
COMMERCE	0	0	2	0	0	1	0
ECONOMICS	0	0	0	0	0	0	1
ENGLISH	0	0	0	0	0	0	0
HISTORY	0	0	0	0	1	0	0
POLITICAL SCIENCE	0	0	0	0	0	0	3
	0	0	0	0	0	0	1
PHILOSOPHY	0	1	2	0	1	0	4
SANSKRIT	1	0	0	0	0	0	1
PHYSICS	0	0	0	0	0	0	0
MATHS	8	1	2	0	0		0
GEOGRAPHY	1	2	0	0	0	2	1
EDUCATION	0	0	0	0	0	0	2
SOCIOLOGY	0	0	0	0	0	0	2
CHANGE OF THE PERSON OF THE PE		0	0	0	0	0	1

What was the Role of 1QAC for Academic Development during the period?

IQAC has taken a number of initiatives as mentioned below:

- 1. Library is fully automated with software named Koha.
- 2. FDP for Teaching and Non-Teaching Staff
- 3. Introduces of several subject ADD-ON courses
- 4. MOU signed with different colleges for faculty and student exchange
- 4. Free wifi zone is created for the students.
- 5. Android based mobile app is introduced to provide easy access of LMS and others necessary information for the students.
- 6. Participation in NIRF
- 7. Organizes seminar, skill development programme, yoga camp

Is there any Registered Alumni Association of the Institution?

If yes, what is the Total No. of Members and How many meetings were organized during this period?

The total no of members is 160. The members can registered them online through college website. There were only 2 were held during this period.

How does Alumni Association contribute for the development of the Institution?

They have arranged different social work and programme for college development.

Part-III (Financial Report)

1. Fund Received from:

Funds Category	2018-19	2019-20	2020-21	2021-22	2022 22
UGC	45000	2025 20		2021-22	2022-23
State Covernment		-	275000	-	-
State Government	33423786	32596137	53129041	54038951	55019651
Others (Including Opening Balance)	-	(40)	-	-	33013031
Total	33428286	32596137	E2404041	F400000	-
	33 120200	32330137	53404041	54038951	55019651

2. Income

Income Source	2018-19	2019-20	2020-21	2021-22	2022-23
Income from Students	12335855	11669730	8527692	12170785	9535120
Income from others	3159371	2571814	1621403	1244771	3054450
Total	15495226	14241544	10149095	13415556	12589570

3. Fund Utilization

Fund Utilized	2018-19	2019-20	2020-21	2021-22	2022-23
Expenditure for infrastructure augmentation	4047663	842618	82847	121505	302490
Expenditure on maintenance of	606149	1369541	116340	404564	2276349

academic facilities (excluding salary for human resources)					
Expenditure on maintenance of physical facilities (excluding salary for human resources)	1098250	740146	294626	581200	680113
Total expenditure excluding Salary (INR in Lakh)	5752062	2952305	493813	1107269	3258952

4. Due to non-appointment of Auditor by the Dept. of Higher Education, Govt. of West Bengal, the financial report is prepared on the basis of Internal Audit Report of the college duly approved by the Governing Body.

Signature of the Audit team members:

Debalish Data Dr. Debasish Datta

Principal,

Mathabhanga College Principal

Mathabhanga College Mathabhanga, Cooch-Behar West Bengal-736146

Aparna Bishas

Prof. Aparna Biswas IQAC Convener. Mathabhanga College

Coordinator T IQAC

Mathabhanga College

Prof.(Dr.) Prabir Kumar Haldar Dean Faculty of Science,

Dr. Santanu Chakravorty

Assistant Professor

Mathabhanga College

Prof.(Dr.) Madhab Chandra Adhikary Dean Faculty of Arts, CBPBU,

> Dean, Faculty Council for Post-Graduate Studies in arts, Fine Arts, Performing Art and traditional art Forms, Cooch Behar Panchanan Barma University Vivekananda Street, Cooch Behar, Pin: 735101