

Meeting No.1/2020-21

MATHABHANGA COLLEGE



Notice

(02.07.2020)

This is for information to all concerned teachers that a meeting of IQAC will be held on 08.07.2020 at 1.30 pm in online mode to discuss and resolve the following agenda. All members are requested to attend the meeting. Meeting link will be give fifteen minutes before the commencement of the meeting.

Agenda;

- 1) To review and confirm the Proceedings of the last meeting
- 2) To discuss the plan of action for the academic year 2020-2021
- 3) To discuss about the preparation of academic calendar for the academic session 2020-2021.
- 4) Misc.

Members;

1. Administrator of the College, SDO Mathabhang
2. Dr. Manoj Majumdar (Teacher-in-charge)
3. Sri Bijoy Ghosh, Social worker
4. Dr. Gurucharan Das
5. Smt. Aparna Biswas
6. Dr. Amit Kundu
7. Dr. S.K. Jha
8. Dr. Sulagna Datta (TCS, Invitee member)
9. Dr. Santanu Rout



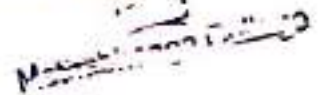
Dr. Amit Kundu

Coordinator, IQAC

Mathabhang College


Teacher-in-charge
Mathabhang College


Coordinator
IQAC
Mathabhang College





Resolution

Proceedings of the meeting held on 08.07.2020 at 1.30 pm in online mode ;

Members present;

1. Administrator of the College, SDO Mathabhanga
2. Dr. Manoj Majumdar (Teacher-in-charge)
3. Sri Bijoy Ghosh, Social worker
4. Dr. Gurucharan Das
5. Smt. Aparna Biswas
6. Dr. Amit Kundu
7. Dr. S.K. Jha
8. Dr. Sulagna Datta (TCS, Invitee member)
9. Dr. Santanu Rout

1. Agenda-1

The proceeding of the last meeting has been reviewed and confirmed.


2. Agenda-2


The Plan of action for the academic year 2020-21 framed by the committee is as follows;

Plan of action for the academic year 2020-21

- i) To run online teaching learning process successfully during Covid period when classroom teaching is closed.
- ii) To organize seminar/webinar /workshop or special lecture on behalf of IQAC and also to motivate all the departments to organise special lectures ,Seminars/workshop etc in online mode.
- iii) To take initiative for the career counselling programme.
- iv) Preparation of academic calendar.
- v) To encourage teachers to prepare teaching plan for the academic session of both odd and even semester and to submit reports regarding classes taken.
- vi) To encourage departments to prepare a plan of action for the year and also for the coming five years.
- vii) To encourage NCC and NSS units to be more sincere to extend their voluntary services to help the local people during covid period.


Teacher-in-charge
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vii) To observe important days maintaining covid protocol.

x. To Maintain the task of keeping the college campus green and clean.

xi. To use alternative source of energy and to reduce electricity consumption.

xii. To generate resources.

Agenda-3

It is unanimously resolved that academic calendar will be prepared by the academic committee and the committee will be requested to submit academic calendar for the academic session 2020-21 within 20th July 2020. It is also resolved that it will be uploaded in the web site as early as possible.

Agenda-4

i) IQAC recommends all the departments to be sincere enough to organise webinar /workshop and special lecture .

As no issue has been raised the meeting ends with vote of thanks to the chair and to all members of IQAC on behalf of Coordinator.

Dr. Amit Kundu
Coordinator, IQAC
Mathabanga College


Teacher-In-Charge
Mathabanga College


Coordinator
IQAC
Mathabanga College

Mathabanga

Meeting No.2/2020-21



Mathabhanga College

NOTICE(28.09.2020)

It is notified for information that a meeting of IQAC of Mathabhanga college will be held on 30.09.2020 at 3.30 pm. in the zoom platform to discuss the following agenda. The following members are requested to attend the meeting. Meeting Link will be provided on that day.

- 1.To review and confirm the proceedings of the last meeting.
2. To organise a webinar to explore the career opportunities for the outgoing students .
3. Miscellaneous

Members

1. Administrator of the College, SDO Mathabhanga
2. Dr. Amit Kundu (Teacher-in -charge)
3. Sri Bijoy Ghosh ,Social worker
4. Dr. Gurucharan Das
5. Smt. Aparna Biswas
6. Dr.S.K.Jha
7. Dr. Manoj Majumdar (Invitee member)
8. Dr Sulagna Datta (TCS, Invitee member)
9. Dr. Santanu Rout

APARNA BISWAS
Coordinator ,IQAC
Mathabhanga College

Coordinator
IQAC
Mathabhanga College



Meeting No. 2/2020-21

Resolution

Members present in the meeting

1. Dr. Amit Kundu (Teacher-in-charge)
2. Dr. Gurucharan Das
3. Smt. Aparna Biswas
4. Dr. Manoj Majumdar (Invitee member)
5. Dr. Sulagna Datta (TCS, Invitee member)
6. Dr. Santanu Rout

The meeting of IQAC, of Mathabhang college held on 30.09.2020 at 3.30 pm in online mode has been presided over by Dr. Amit Kundu, The teacher-in-Charge of Mathabhang college.

In the meeting the following resolutions are taken unanimously.

1. Agenda -1

The proceedings of the last meeting held on 8th July 2020 is reviewed and confirmed.

2. Agenda-2

As most of the students of the college are from backward areas and are first learner it is urgent to organise webinar to explore career opportunities for them specially for the benefit of outgoing students.

It is resolved that IQAC will take Initiative to organise a webinar in collaboration with RICE Institute that provides coaching specially for Govt. job.

Initiatives will also be taken on behalf of IQAC to organise webinar to make aware the students about the opportunities of skill development training.

Agenda-3

i. All the Department will be asked to organise webinar (seminar or workshop) on topics relevant to the subject or current academic scenario amidst lockdown. Brochure, registration form and link to be published through departmental whatsapp group and institutional website and facebook page.

ii) IQAC will take initiatives to organise a workshop on CAS related issues.

iii) During lock down period due to covid offline class is closed, even students don't get access to the library. Therefore It is recommended that all the teachers should be careful enough to give sufficient academic support to the students. They may take extra classes even beyond the working hours or even holidays if needed. They should provide sufficient study materials to the students.

iv) During the pandemic period peoples have been suffering from different types of problems. On behalf of college initiatives to be taken to give support to the people at their

Amit
Teacher-in-charge
Mathabhang College

Smita
Coordinator
IQAC
Mathabhang College



need. Teachers council / NSS / NCC unit be requested to arrange the programmes to give support to the people who are in need during the pandemic period.

As no issue has been raised the meeting ends with vote of thanks.

Aparna Biswas

APARNA BISWAS
Coordinator ,IQAC
Mathabhanga College

Amit

Coordinator
IQAC
Mathabhanga College

Amit
Teacher-In-charge
Mathabhanga College

Meeting No 3/2020-21

MATHABHANGA COLLEGE

Notice

(09.02.2021)

This is for information to all concerned teachers that a meeting of IQAC will be held on 18.02.2021 at 1.30 pm in online mode to discuss and resolve the following agenda. All members are requested to attend the meeting. Meeting link will be give fifteen minutes before the commencement of the meeting.

Agenda;

- 1) To review and confirm the Proceedings of the last meeting .
- 2) To discuss about the renovation and rearrangement of office
- 3) To discuss about electric wiring in A and B block.
- 4) To discuss about a garden of medicinal garden
- 5) Misc




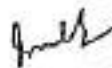
APARNA BISWAS

Coordinator ,IQAC

Mathabhanga College

Members

1. Administrator of the College, SOO Mathabhanga
2. Dr. Santanu Rout (Teacher-in Charge) 
3. Dr. Amit Kundu
4. Sri Bijoy Ghosh, Social worker
5. Dr. Gurucharan Das
6. Smt. Aparna Biswas
7. Dr. S.K. Jha
8. Dr. Manoj Majumdar (Invitee member)
9. Dr Sulagna Datta (TCS, Invitee member)




Coordinator
IQAC
Mathabhanga College

Meeting No. 3/2020-21

Resolution

Members present;

1. Administrator of the College, SDO Mathabhanga
2. Santanu Rout (Teacher-in-charge) 
3. Sri Bijoy Ghosh, Social worker
4. Dr. Gurucharan Das
5. Smt. Aparna Biswas
6. Dr. Amit Kundu
7. Dr. S. K. Jha
8. Dr. Sulagna Datta (TCS, Invitee member)
9. Manoj Majumder (Invitee member)

The meeting of IQAC, of Mathabhanga college held on 18.02.2021 at 3.30 pm in online mode has been presided over by Dr. Santanu Rout, the Teacher-in-Charge of Mathabhanga college.

In the meeting the following resolutions are taken unanimously


1. Resolution of the meeting held on 30.09.2020 has been reviewed and confirmed.
2. All the members of the house agreed that presently the condition of college office is not satisfactory, renovation/modernisation is needed urgently to provide better service to the students and also to maintain security and privacy of the accounts section.

As the space of the office is also not sufficient and the rooms are in bad condition, the house resolves that it will be better to shift office in the new building which is now under construction. In the new building office will be decorated with modern concepts.

3. All members agreed that the condition of electric wiring of A and B block is in a very bad condition and needed to be repaired as early as possible.

TIC is requested to take necessary action to repair the same as early as possible.

4. A plan to create a garden of medicinal plant was taken earlier but it was not created properly, more attention is to be given to develop the garden. It will be better if the NSS takes the responsibility to nourish the young plants.


Teacher-in-Charge
Mathabhanga College
Mathabhanga, Cooch-Behar
West Bengal - 736146


Coordinator
IQAC
Mathabhanga College

TIC is requested to give the responsibility of the garden of medicinal plant to NSS unit.

5. i) We have a pond within our college campus but the condition of the edges of the pond is very poor. It will be better if the edges of the pond is paved. TIC is requested to take necessary action to do the same.

ii) IQAC recommends Bengali department to observe International Mother Language day on 21st February in online mode.

iii) IQAC recommends science departments to observe National science day on 28th February.

iv) IQAC recommends commerce department to observe World consumer rights day on 15th March.

As no other issue has been raised the meeting ends with Vote of thanks to TIC and members of IQAC on behalf of Coordinator.



Teacher-in-Charge
Mathabhanga College
Mathabhanga, Cooch-Bedhar
West Bengal - 736102




Coordinator
Mathabhanga

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Meeting No 4/2020-21

MATHABHANGA COLLEGE

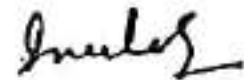
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(19.05.2021)

This is for information to all concerned teachers that a meeting of IQAC will be held on 25th May, 2021 at 1.30 pm in online mode to discuss and resolve the following agenda. Meeting link will be give fifteen minutes before the commencement of the meeting. All members are requested to attend the meeting.

Agenda:

1. Review and confirmation of the proceedings of last meeting
2. Discussion on on-going online teaching-learning process
3. Resource generation.
4. Repairing of roads within the campus of the college.
5. Miscellaneous.




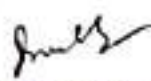
APARNA BISWAS

Coordinator, IQAC

Mathabhanga College

Members

1. Administrator of the College, SDO Mathabhanga
2. Santanu Rout (Teacher-in-charge) 
3. Sri Bijoy Ghosh, Social worker
4. Dr. Gurucharan Das
5. Smt. Aparna Biswas
6. Dr. Amit Kundu
7. Dr. S. K. Jha
8. Dr. Sulagna Datta (TCS, Invitee member)
9. Manoj Majumder (Invitee member)




Coordinator
IQAC
Mathabhanga College

Meeting No.4/2020-21

Proceedings of the meeting held on 25th May 2021

Members present;

1. Administrator of the College, SDO Mathabhanga
2. Santanu Rout(Teacher-in -charge) 
3. Sri Bijoy Ghosh ,Social worker
4. Dr. Gurucharan Das
5. Smt. Aparna Biswas
6. Dr. Amit Kundu
7. Dr.S.K.Jha
8. Dr Sulagna Datta (TCS, Invitee member)
9. Manoj Majumder (Invitee member)

The meeting of IQAC ,of Mathabhanga college held on 25th May 2021 at 4 pm. in online mode has been presided over by Dr.Santanu Rout,The teacher-in-Charge of Mathabhanga college.

In the meeting the following resolutions are taken unanimously.

Agenda-1

Proceedings of the last meeting held on 18.02.2021 has been reviewed and confirmed.


Agenda.2

It is reported that during the pandemic period the teachers have been taking online classes according to the routine . For academic audit it is recommended that after completion of the classes of the even semester a meeting will be organised by the TIC with heads of all the department to know the feedback regarding online classes .The Head of all the department will have to submit a report on the classes taken by the teachers of the respective department to the academic audit committee.

It is also recommended to prepare the teaching plan by each of the department before the commencement of the class of next semester(odd semester).

Agenda-3


Coordinator
IQAC
Mathabhanga College


Teacher-in-Charge
Mathabhanga College
Mathabhanga, Cooch-Bihar
West Bengal - 736146

It is unanimously agreed that the college can generate fund from the pond of the college. TIC is requested to take necessary steps to lease the pond maintaining the proper process.

Agenda-4

It is agreed by all the members that the road within the campus is in a very bad condition and needs to be repaired and to do this it is better to collect funds from external source instead of using funds.

Teacher-in-Charge is requested to communicate with local BDO and give a prayer to repair the same.

Agenda-5

IQAC recommends an NSS unit to observe world environment day and Yoga day maintaining Covid protocol during this academic year.

As no more issue has been raised the meeting ends with vote of thanks.



Teacher-in-Charge
Mathabhanga College
Mathabhanga, Cooch-Bedhar
West Bengal - 736146



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Mathabhanga College