

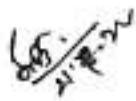




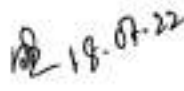
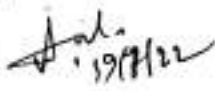
## NOTICE(16.07.2022)

It is notified that a meeting of IQAC of Mathabhanga College will be held on 21.07.2022 at 1.30 pm. in Principal's chamber to discuss and resolve the following agenda. All the members are earnestly requested to attend the meeting.

### Agenda:-

1. Review and confirm the proceedings of the last meeting.
2. To prepare the Plan of action for the academic year 2022-23
3. To prepare academic calender for the academic year 2022-23 ✓
4. To discuss and make a plan to collect student progression data.
5. To discuss regarding karate programme for girls students of our college.
6. Miscellaneous.

### Members:-


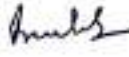



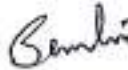
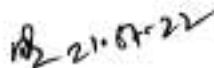
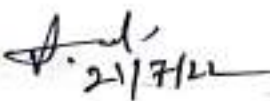
1. Dr. Sulagna Dutta(TIC) 
2. Dr. Gurcharan Das
3. Prof. Aparna Biswas(Co ordinator,IQAC)
4. Prof. Rebati Mohan Roy
5. Dr. Manoj Majumder 
6. ~~Dr.~~ Prof. Fulchan Barman 
7. Dr. Santanu Rout 
8. Dr. Santanu Chakravorty 
9. Prof. Priyanka Chettri
10. Prof. Biswajit Barman 
11. Sri Prabir Sarkar
12. Sri Animesh Pal 

  
Aparna Biswas

Co ordinator,IQAC  
Mathabhanga College

Members present in the IQAC meeting held on 21.07.2022 in Principal's chamber at 1.30 pm.

**Members;-**

1. Dr. Sulagna Dutta (TIC) 
2. Dr. Gurcharan Das
3. Prof. Aparna Biswas (Co ordinator, IQAC) 
4. Prof. Rebati Mohan Roy
5. Dr. Manoj Majumder 
6. ~~Dr.~~ Prof. Fulchan Barman 
7. Dr. Santanu Rout 
8. Dr. Santanu Chakravorty 
9. Prof. Priyanka Chettri
10. Prof. Biswajit Barman 
11. Sri Prabir Sarkar
12. Sri Animesh Pal 



## Internal Quality Assurance Cell Mathabhanga College

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Memo No. \_\_\_\_\_

Date: \_\_\_\_\_

Meeting no. 1/2022-23

### Resolution

In the meeting of IQAC of Mathabhanga college held on 21.07.2022 at 1.30 pm in Principal's chamber the following resolutions are taken unanimously.

#### Agenda-1

Proceedings of the meeting held on 21.04 2022 is read out and confirmed

#### Agenda-2

Plan of action for the academic year 2021-22 is chalked out as follows;

- i) To encourage all the teachers/departments to organize seminar, conferences and workshop
- ii) To prepare academic calendar for the academic year 2022-23
- iii) To Prepare a financial budget for the current financial year.
- iv) To take action for academic audit for the current academic year.
- v) To take action for green audit.
- vi) To Take action for gender audit.
- vii) To take action for Academic and Administrative Audit.
- viii) To work for the promotion of the teaching staff under CAS in the right time.
- ix) To organize workshop for skill development of the non teaching staff.
- x) To introduce ERP.
- xi) To provide coaching classes to the students of our colleges for competitive examination.
- xii) To introduce carrier oriented add on course and also such course that will help the student for self employment.
- xiii) To take action for proper functioning of the Book bank.
- xiv) To propose for building an Auditorium in the college campus.
- xv) To encourage teachers to participate workshop, seminars etc. and to publish research paper for their academic development.
- xvi) To introduce a karate program for the girl's students of the college.
- xvii) To encourage all the clubs of the college to function properly.

Principal-in-Charge  
Mathabhanga College

*[Signature]*



- xviii) To construct a gymnasium within the college campus.  
xix) To apply for NIRF ranking.

#### Agenda-3

The task of preparing the academic calender for the academic year 2022-23 is given to the academic calender committee consisting members Dr. Manoj Mazumder, Dr. Rasidul Islam, Dr. Santanu Chakraborty and Prof. Biswaji Barman.

#### Agenda -4

It is resolved that to collect student progression data a google form will be created by Dr. Manoj Mazumder and the link will be shared by the Teacher in charge to all the groups of 6th semester and students will be instructed to fill up the form.

#### Agenda -5

It is resolved that a karate programme for the girls of the college will be introduced as an add-on course from this academic year. Smt. Nadira Begam (SACT) will be the course coordinator and Smt Rupan Nag (SACT) and Rehana Purvin (SACT) will be Co Course coordinator, structure and fees of the course will be framed after discussion with the trainer of the programme. The trainer will be selected by the course coordinator and the Teacher in charge.

#### Agenda-6

- i) To prepare the financial budget for the current financial year a budget committee is formed with members -Prof Ranjit Saibya (Bursar), Dr. Santanu Chakraborty, Prof. Asish Biswas, Sri Animesh Paul (Accountant). The committee is requested to submit the budget for the year 2022-23 as early as possible.
- ii) For Academic and Administrative Audit a committee is formed consisting members -i) Dr. Pradir Halder, Professor of Physics and Dean of Science Faculty, CBPBU ii) Dr. Madhab Adhikary, Professor of Political science and Dean of Arts Faculty, CBPBU iii) Dr. Debasish Dutta, Principal, Mathabhanga College iv) Smt. Aparna Biswas, Associate professor of Economics and Coordinator, IQAC, Mathabhanga College v) Dr. Manoj Mazumder, Assistant Prof. of Chemistry and NAAC Coordinator, Mathabhanga College.
- iii) For students satisfactory survey a google form will be created by Dr. Santanu Chakraborty, member of IQAC, and the link will be shared by the Teacher in Charge to all the whatsapp group of all subjects.

As no other issue has been raised the meeting ends with vote of thanks to the chair.

Principal-in-Charge  
Mathabhanga College

## Notice (20.09.2022)

This is for information that a meeting of IQAC will be held on 24.09.2022 at 2. pm in the IQAC room to discuss and resolve the following agenda.  
All members are requested to attend the meeting.

### Agenda;


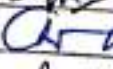
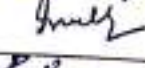

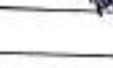

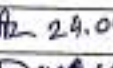
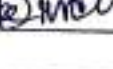
- 1) To review and confirm the proceedings of the last meeting.
- 2) To discuss on the letter received from National Council of Technical Education regarding introduction of a carrier oriented course in our college.
- 3) To organize an induction program for the newly admitted student.
- 4) To fix tentative dates for the career counseling program with ANUDIP and ICA.
- 5) Miscellaneous

*Amala* 20.09.2022  
Apama Biswas  
Coordinator, IQAC  
Mathabhanga College

### Members;

1. Teacher in Charge *A*
2. Dr. Gurucharan Das
3. Prof. Apama Biswas (Coordinator, IQAC) *As 22.09.22*
4. Prof. Rebati Mohan Roy *R*
5. Dr. Manoj Majumder *M*
6. Dr. Fulchan Barman
7. Dr. Santanu Raut
8. Dr. Santanu Chakraborty *Sant*
9. Prof. Priyanka Chetri
10. Prof. Biswajit Barman *22.09.22*
11. Sri Prabir Sarkar
12. Sri Animesh pal *24/9/22*

Members present in the meeting of IQAC held on 24.09.2022 at 2.pm in the IQAC room

|    | Name                                  | Signature  |
|----|---------------------------------------|--|
| 1  | Teacher in Charge                     |              |
| 2  | Dr. Gurucharan Das                    |              |
| 3  | Prof. Aparna Biswas(Coordinator,IQAC) | <br>24.9.22  |
| 4  | Prof Rebati Mohan Roy                 | <br>24.09.22 |
| 5  | Dr. Manoj Majumder                    | <br>24/09/22 |
| 6  | Dr. Fulchan Barman                    |  |
| 7  | Dr. Santanu Raut                      |  |
| 8  | Dr. Santanu Chakraborty               | <br>24.09.22 |
| 9  | Prof. Priyanka Chetri                 |  |
| 10 | Prof.Biswajit Barman                  | <br>24.09.22 |
| 11 | Sri Prabir Sarkar                     | <br>24/9     |
| 12 | Sri Animesh pal                       |  |





## Internal Quality Assurance Cell

### Mathabhanga College

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Website: [www.mtbcollege.ac.in](http://www.mtbcollege.ac.in)

Memo No: \_\_\_\_\_

Date: \_\_\_\_\_

Meeting no. 2/2022-23

### Resolution

In the meeting of IQAC held on 24.09.2022 at 2 pm the following resolutions are taken unanimously ;

#### Agenda -1

Proceedings of the last meeting held on 21.07.2022 have been read out and confirmed with correction.

In agenda 6 ,two members, Prof. Rebati Mohan Roy and Dr. Gurucharan Das ,are include budget committee and the committee is requested to submit the budget for the current year before 15th November 2022.

#### Agenda-2

The letter received from National Council of Technical Education (NCTE) regarding a proposal to provide a career oriented training program to the students of our college in collaboration with the authority of Mathabhanga College is read out and then the positive and negative aspects of accepting the proposal is discussed .

All members have the same opinion that students will be benefited very much if we introduce such a career oriented course as an add on course in collaboration with NCTE on our college premises . So we should accept the proposal .

Teacher in charge is requested to do the needful to start the program in collaboration with NCTE as early as possible.

#### Agenda 3

The necessity of organizing an induction program for the newly admitted students is discussed and then it is resolved that an induction program will be organized by IQAC after puja vac

Principal-in-Charge

Coordinator  
IQAC

#### Agenda -4

A Career awareness program will be organized by IQAC in collaboration with ANUDIP on 27.09.2022 .

A program on Career awareness will be organized by IQAC in collaboration with ICA on 28.09.2022 .

#### Agenda-5

i. IQAC proposes to construct roads connecting F-block and E-block and also to repair all the roads inside the campus of the college immediately.

ii) IQAC proposes the college authority to create a new computer lab with at least 30 computers so that the students of all departments can use computers for their learning purpose.

iii) Dr. Manoj Mazumder proposes that new courses, especially those courses which have greater demand in the job market need to be introduced in our college . Then after a long discussion the house concluded that we may introduce the BCA (Bachelor of Computer application) course as a self financing course first ,if we get satisfactory response we may introduce more courses.

IQAC proposes to introduce BCA (Bachelor of Computer application) course as a self financing course from the next academic session. Teacher incharge is requested to do the needful to introduce the course.

iv) It is proposed that in the library of our college a reference section needs to be created separately . For fast learners a separate section with some reference books need to be arranged in the student's section zone .

Teacher in charge is requested to do the needful for this.

v) The letter received from Youth Computer Training Institute for Skill development regarding a Tie-up proposal for conducting skill development training and livelihood opportunities for the students of the college is read out . After a long discussion the house give the opinion that as job oriented training program is important for the student we may allow the organization to run the course without hampering our regular classes .

It is resolved that the college may execute a MOU with The Youth Computer Training Institute for Skill Development ,a unit of Sukannya Samridhi Foundation ,to run skill development training program.

vi) IQAC proposes the college authority to take necessary action for upgradation of college website and data management system of the college.

As no other issue has been raised the meeting ends with a vote of thanks to the chair.

  
Coordinator  
IQAC  
Mathabhanga College

Principal-in-Charge  
Mathabhanga College

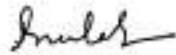


## Notice (31.01.2023)

This is for information that a meeting of IQAC will be held on 07.02.2023 at 1.p.m in the IQAC room to discuss and resolve the following agenda.  
All members are requested to attend the meeting.

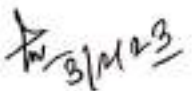
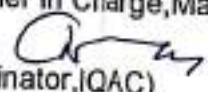

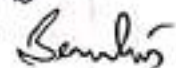
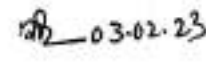

### Agenda;

- 1) To review and confirm the proceedings of the last meeting.
- 2) To consider the promotion file of Dr. Santanu Chakraborty, assistant professor of Chemistry for promotion from stage -1 to Stage-2 .
- 3) To consider the promotion file of Prof.Basuded Saha assistant professor of English for promotion from stage -1 to stage -2 .
- 3) To consider the promotion file of Prof. Sekhar Sarkar ,assistant professor of Bengali for promotion from stage -1 to stage -2 .
- 4) To consider the promotion file of Prof.Topgyal Zimba ,assistant professor of History for promotion from stage -1 to stage -2 .
- 5) Miscellaneous .

  
Aparna Biswas  
Coordinator, IQAC

Mathabhanga College

### Members;

1. Dr. Fulchan Barman (Teacher in Charge, Mathabhanga College) 
2. Dr. Gurucharan Das 
3. Prof. Aparna Biswas (Coordinator, IQAC)
4. Prof. Rebati Mohan Roy
5. Dr. Manoj Majumder
6. Dr. Santanu Raut 
7. Dr. Santanu Chakraborty 
8. Prof. Priyanka Chetri
9. Prof. Biswajit Barman  03-02-23
10. Sri Prabir Sarkar
11. Sri Animesh pal 

present in the meeting of IQAC held on 07.02.2023 at 1.p.m in the IQAC

| Name of the member                      | Signature of the member      |
|---|------------------------------|
| 1 Dr. Fulchan Barman(Teacher in Charge) |                              |
| 2 Dr. Gurucharan Das                    | 07.02.2023                   |
| 3 Prof. Aparna Biswas(Coordinator,IQAC) |                              |
| 4 Prof. Rebati Mohan Roy                | Rebati Mohan Roy 07/02/2023. |
| 5 Dr. Manoj Majumder                    | Manoj Majumder 07/02/23      |
| 6 Dr. Santanu Raut                      | Santanu Raut                 |
| 7 Dr. Santanu Chakraborty               | Santanu Chakraborty 07/02/23 |
| 8 Prof. Priyanka Chetri                 |                              |
| 9 Prof. Biswajit Barman                 | 07-02-23                     |
| 0 Sri Prabir Sarkar                     |                              |
| 1 Sri Animesh pal                       | 07/2/23                      |



**Internal Quality Assurance Cell  
Mathabhanga College**

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Email- [iqac.mtbc@gmail.com](mailto:iqac.mtbc@gmail.com)

Website: [www.mtbcollge.ac.in](http://www.mtbcollge.ac.in)

Date: \_\_\_\_\_

Memo No: \_\_\_\_\_

Meeting no. 3/2022-23

**Resolution**

In the meeting of IQAC held on 07.02.2023 at 1 pm the following resolutions are taken unanimously ;

**Agenda -1**

Proceedings of the last meeting held on 24.09.2022 have been read out and confirmed.

**Agenda-2**

The file of promotion under CAS according to the format of annual self-assessment to performance-based appraisal system (PBAS) of **Dr. Santanu Chakraborty, Assistant Professor of Chemistry from Stage -1 to Stage -2** has been approved and forwarded to the Teacher in charge for further action.

**Agenda-3**

The file of promotion under CAS according to the format of annual self-assessment to performance-based appraisal system (PBAS) of **Prof. Basudeb Saha, Assistant Professor of English from Stage -1 to Stage -2** has been approved and forwarded to the Teacher in charge for further action.

**Agenda-4**

The file of promotion under CAS according to the format of annual self-assessment to performance-based appraisal system (PBAS) of **Prof. Sekhar Sarkar, Assistant Professor of Bengali from Stage -1 to Stage -2** has been approved and forwarded to the Teacher in charge for further action.

**Agenda-5**

The file of promotion under CAS according to the format of the annual self-assessment to performance-based appraisal system (PBAS) of **Prof. Topgyl Zimba, Assistant Professor of History from Stage -1 to stage -2** has been approved with a little correction .

Principal-in-Charge  
Mathabhanga College

Coordinator  
IQAC  
Mathabhanga College



### Agenda-6

i) Teacher in charge reported that till now some of the nonteaching staff are not able to do official work using a computer which sometimes creates problems for the smooth functioning of the administration.

Then it is resolved that a Hands-on training program on the Use of ICT tools for teaching and administrative practices will be organized during 2<sup>nd</sup> or 3<sup>rd</sup> week of June (Recess period) by the IQAC. It is proposed that the training program may be organized in collaboration with ICA edu Skill Pvt. Ltd. Teaching staff will also be given the opportunity to participate the training program.

ii) It is resolved that a computer literacy program will be organized by the IQAC for economically backward students during the month of April. It is proposed that Prof Priyanka Chetri, a member of IQAC, will be the course coordinator.

iii) It is also resolved that the IQAC will organize a program on the code of Conduct during 2<sup>nd</sup> week of June.

iv) IQAC proposes to mark the trees within the college campus by their name and scientific name so that the students see the nature in some different way and gather some knowledge about flora. With the consent of the Teacher in charge Prof. Manoj Mazumder, a member of IQAC, is given the responsibility to do the needful for marking the trees by their name and scientific name.

v) It is resolved that various departments should be given financial support in their effort to introduce add-on courses, faculty development programs etc.

vi) Teacher in charge is requested to take necessary action to solve the problem of scarcity of teachers in various departments.

vii) It is resolved that classrooms of the top floor of D-block to be remodeled to increase the number of classrooms. The classrooms of the top floor of the D-block can be allotted to Sociology and Education department.

viii) Resolved that all the departments should be encouraged to have faculty exchange and student exchange with the same department of different colleges as part of the existing MOU.

ix) Teacher in charge is requested to take immediate action to complete the undone work of the college gate immediately

x) Teacher in Charge is requested to take action for purchasing a wheelchair which is needed for students with special needs.

It is also proposed that especially for the students with special needs the college should provide a lift facility and the Teacher in charge is requested to take action accordingly.

xi) Coordinator IQAC tabled the letter received from Prof Aparna Biswas, HOD of Economics, regarding the introduction of an add-on course on microfinance which they want to introduce jointly with the Department of Commerce.

It is resolved that they are allowed to conduct the add on course on microfinance with prior permission from the teacher in charge.

xii) 'Green campus cell' is being created consisting of members Dr Sanjeet Kumar Shil Sharma, Dr Chanchal Mondal, Prof. Neelam Roy and Sri Nur Islam, to do work for green campus.

Principal in Charge  
Mathabhanga College

Coordinator  
IQAC  
Mathabhanga College

xiii) IQAC proposed that motor vehicles need to be restricted inside the college campus. Bicycles may be encouraged. It is also proposed that the college authority may completely ban motor vehicles inside the campus one day in a week as an initiative of a green campus.

xiv) It is resolved that to encourage research work IQAC will organise a program to felicitate teachers who will publish highest number of research papers in core listed journal and journal with the highest impact factor.


xv) NAAC coordinator is requested to do the needful to submit IQA before the end of June.

xvi) The departments who did not organize at least one add-on course till now are requested to conduct at least one add-on course during this academic session.

xvii) It is proposed that Coordinator, IQAC along with two or three other members from various departments and will talk with the students of the departments to know if they have any concerns and also to take their suggestions for the improvement of the course delivery mechanism. They will also know what additional services they expect from the institution.

As no other issue has been raised the meeting ends with a vote of thanks to the chair.

Principal-in-Charge  
Mathabhanga College

  
Coordinator  
IQAC  
Mathabhanga College

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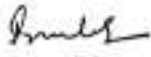
## Notice (03.06.2023)

This is for information that a meeting of IQAC will be held on 08.06.2023 at 1.30.pm in the IQAC room to discuss and resolve the following agenda.




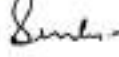
All members are requested to attend the meeting.

### Agenda:

- 1) To review and confirm the proceedings of the last meeting.
- 2) To discuss and resolve about 'Academic bank of credit' and 'Digi locker'.
- 3) To discuss about introduction of departmental library.
- 4) Miscellaneous.

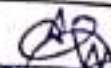
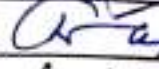
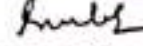
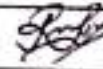
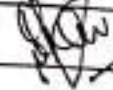

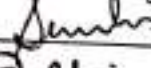
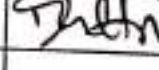
  
Aparna Biswas  
Coordinator, IQAC  
Mathabhanga College

### Members:

1. Teacher-in-Charge Principal 
2. Dr. Gurucharan Das
3. Prof. Aparna Biswas(Coordinator, IQAC)
4. Prof Rebali Mohan Roy
5. Dr. Manoj Majumder 
6. Dr. Fulchan Barman
7. Dr. Santanu Raul 
8. Dr. Santanu Chakrabourty 
9. Prof. Priyanka Chettri
10. Prof. Biswajit Barman
11. Sri Prabir Sarkar
12. Sri Animesh pal



Members present in the IQAC meeting on 08.06.2023 at 1.30 pm in the IQAC room.

|    | Name                                  | Signature  |
|----|---------------------------------------|--|
| 1  | Dr. Debasish Datta (Principal)        |   |
| 2  | Dr. Gurucharan Das                    |   |
| 3  | Prof. Aparna Biswas(Coordinator,IQAC) |   |
| 4  | Prof Rebati Mohan Roy                 |   |
| 5  | Dr. Manoj Majumder                    |   |
| 6  | Dr. Fulchan Barman                    |  |
| 7  | Dr. Santanu Raut                      |  |
| 8  | Dr. Santanu Chakraborty               |   |
| 9  | Prof. Priyanka Chetri                 | <br> |
| 10 | Prof. Biswajit Barman                 |  |
| 11 | Sri Prabir Sarkar                     |  |
| 12 | Sri Animesh pal                       |  |



## Internal Quality Assurance Cell

### Mathabhang College

P.O.- MATHABHANGA, DIST.- COOCHBEHAR, FAX- (03583) 256340(0)

PHONE- (03583)255282(0), PIN- 736146,

Email- [iqac.mtbc@gmail.com](mailto:iqac.mtbc@gmail.com)

Website: [www.mtbcollge.ac.in](http://www.mtbcollge.ac.in)

Memo No. \_\_\_\_\_

Date: \_\_\_\_\_

Meeting no. 4/2022-23

### Resolution

In the meeting of IQAC held on 08.06.2023 at 1.30 pm the following resolutions are taken unanimously ;

#### Agenda -1

Proceedings of the last meeting held on 07.02.2023 have been read out and confirmed.

#### Agenda-2

It is resolved that as per guidelines of the Coochbehar Panchanan Barma University, an account of Digi Locker and Academic Bank of credit for each student will be created. Principal sir is requested to assign the task of guiding students to create the same account to a committee consisting of members - Dr. Asish Biswas, Dr. Santanu Rout, Dr. Chanchal Mondal, Dr. Sanjit Kr. Shil Sarma and Prof. Surojit Das .

#### Aganda-3

All the members agreed that each department should have a departmental library, especially for the benefit of the needy students because only two books are being provided from the central library which is not sufficient for them and most of the students do not have the capacity to purchase books. It is resolved that all departments will be asked to introduce a departmental library. Principal sir is requested to take necessary action to provide almirahs for that purpose. It is also resolved that teachers can keep the books that were purchased for remedial coaching and entry-in-service coaching purposes in the departmental library but the department should maintain proper records.

#### Agenda-4

i) It is proposed that CCTV surveillance are need to be extended to bring E block and F block under CCTV surveillance.

ii) All the teacher members reported that the number of classrooms in the college is not adequate. Sometimes it is not even possible to allot room for all classes according to routine. Moreover to run add-on courses and to introduce new courses more classrooms are needed.

*[Signature]*  
Coordinator  
IQAC  
Mathabhang College

Therefore the Principal is requested to take necessary action to build a new building to solve the problem of the classroom.

iii) It is proposed to introduce the 'Best Library User Award' to motivate the students to use the library and its services efficiently.

iv) It is also proposed to introduce 'Best Student of the Year Award' on the basis of academic performance.

v) It is resolved that a meeting with the alumni association will be arranged before the end of the academic year.

vi) The preparation of AQAR, 2022-23 will be done immediately.

vii) Feedback will be collected from the students, alumni and employees of the college in a transparent manner at the end of this academic year (2022-23) and feedback analysis will be done. On the basis of feedback, action will be taken.

As no issue has been raised, the meeting ends with a vote of thanks to the chair.

Principal-in-Charge  
Mathabhanga College

  
Coordinator  
IQAC  
Mathabhanga College



NOTICE (10.06.2023)

This is for information that a meeting of IQAC with the members of alumni association will be held on 14<sup>th</sup> June 2023 at 1.30 pm in the principal's chamber to discuss about the activity of the association for the benefit of the students and the institution.

All members of IQAC and the members of alumni association are requested to be present in the meeting.

*Aparna Biswas* 10.06.2023  
Aparna Biswas

Co Ordinator, IQAC

Mathabhanga College

Alumni Association members

- 1 *Bijant Ray*
- 2 *Ananta Barman*
- 3 *Indu*
- 4 *Rupon Nag*
- 5 *Nilanjana Saha*
- 6 *Komal Ch Barman*
- 7 *id*
- 8 *Dny*
- 9 *Abhaya*
- 10 *A*
- 11 *A Sarker*
- 12 *id*
- 13 *Harendra Das Barman*
- 14 *Sanjay Chatterjee*
- 15 *Manoj Majumdar*



## Proceedings of the meeting

The meeting started with cordial welcome to all members of alumni association by the coordinator of IQAC. In the meeting of IQAC with Alumni association, Prof. Bipul Roy Secretary of Alumni association, reported about their activities during the academic year 2022-23. Then Principal and IQAC coordinator requested the members of alumni association to work more sincerely for the development of the college because the role of alumni association is very important for the good score in the NAAC accreditation process. IQAC coordinator suggested that they can raise fund and can arrange for a scholarship for the needy students, they can arrange award giving ceremony for the best student of the year, they can make a statue in front of the administrative building, they can give free coaching etc. They can give more support to the students of the college specially to the needy students and they can also play an important role for beautification of the campus and for well-functioning of the administration. The members of alumni association promised that they will work more sincerely in the next session.

Members of Alumni Association demanded for a well-furnished room with proper table and chair for their meeting purpose. Principal, Mathabhanga college gave assurance that he will take necessary action for arranging a room for the alumni association.

Then the meeting ends with vote of thanks proposed by the coordinator of IQAC.

**Principal-in-Charge**  
**Mathabhanga College**

  
**Coordinator**  
**IQAC**  
**Mathabhanga College**